

Tenancy Name :	
Office No. :	
Tenancy Expiry Date:	

**APPROVING AUTHORISED SIGNATORY**

Name \_\_\_\_\_

Signature: \_\_\_\_\_

The tenant representative signatory is responsible to ensure that all access card holders are aware of the below Declaration and Terms & Conditions

**DECLARATION**

- It is understood that the information provided is accurate and all information will be relayed to the employee.
- The cards are meant for the employees as listed on below.
  - The cards shall be forfeited and any access it grants in case off its misuse or any unauthorized application.
  - The cards will be produced and/or surrendered any time as requested by the Central Park Towers Management.
  - If the card is lost, it will be immediately reported to Central Park Towers Management. It is understood that a charge of AED 200 (+ VAT) will be applied for the issuance of each replacement card. (Lost or Damaged)
  - The cards shall be returned to Central Park Management in working condition on lease expiry / termination.

No.	Full Name	Gender	Emirates ID No.	EID Expiry Date	Mobile No.			E-mail
1								
2								
3								
4								
5								
6								

**For Official Use Only (Verification and Approval)**

(For CPT) Approved By:

Date:

Signature:

Access Card Receiver Name:

Date:

Signature: